

3rd Epsom (St Martin's) Scout Group
AGM
6.00pm Saturday 11th November 2017
Scout HQ, Church Road, Epsom

MINUTES

A. Chair Person's Welcome

The Chair person, Catherine Luff welcomed the guests - John Jordan, District Commissioner, Nick Parish from St Martin's Church and everyone from 3rd Epsom and their families. She thanked them all for coming to support the Beetle Drive and attending the AGM.

B. Minutes of Last AGM

Catherine Luff explained that the minutes from last AGM meeting on 17th September 2016 were circulated prior to the meeting. No matters were arising from these minutes. James Ascough proposed and Karen Saffer seconded approval of the minutes.

C. Apologies for absence

Fiona Bravery, Assistant Cub Scout Leader and Paul Moody, Chair HQ Committee

D. Receive & Adopt Annual Reports & Financial Statements (previous financial year)

1. Beaver Leader's Report – Judith Sitford

The numbers in the Beaver Colony have remained high for another year – we have actually accepted a few more children into the Colony than we should to help the waiting list. There are so many on the list that we are having to make children of Beaver age wait longer to join.

The leadership team in the Colony has seen a few changes since the last AGM. Katie Bedford stepped down, and we recruited Julie Bundhoo and Vijyeta Tripathi who continue to be Occasional Helpers, and we thank them for continuing in these roles as their children have left Beavers. We have also had help from Amanda Oliver, Val Anscombe and Nilam Gardiner as Occasional Helpers for a short while, too. In January we said good bye to one of our Assistant Leaders, Lindsay, who moved to Australia. So, now I only have one Assistant Leader - Louise Prime who does a fantastic job at keeping me on my toes about badge work and who needs to do what to complete a badge! With Lindsey gone for the moment, it means we have a vacancy! More on that later.

Our young leaders have also changed – we lost Amy and Rhianna to university in September after a couple of years with us, and we gained Hannah who has settled in to the role quickly.

Over the past year – April 2016-March 2017, we have given out a total of 292 badges!

To complete this massive amount of badges, we have done a huge variety of activities. These include:

- Making bird feeders

- Carrying out many experiments
- Having a go at learning how to tie our shoelaces
- Building dens at Headley Heath
- Camping at Summer Camp held at Walton Firs
- Looking at our postcards that have been returned when we sent 30 out to other colonies for the Beaver Scout 30th Anniversary
- Going for a walk on the Downs
- Taking part in the beetle drive
- Learning about the Green Cross Code
- Learning some knots
- Sharing our collections and hobbies
- Learning about various forms of communication
- Learning about Remembrance and attended Remembrance Parade
- Completing our Cooking badge by making smoothies, mini pizzas and mince pies
- Gaining our Emergency Aid 1 and 2 badges
- Raising money for charity (MERU), and held a sponsored fitness evening – raising over £500!
- Having a 'dark' evening – following a glow stick trail in the HQ (bad weather!) and made glow stick art after playing some games in the dark with the glow sticks
- Doing some junk modelling
- Taking part in the District bowling and Cross Country and football competitions
- Doing some spaghetti and marshmallow pioneering
- Learning about the history of scouting for Founders' Day
- Having a visitor from the community (Dr Webb)
- Having a sleepover at Boidier Hurst
- Icing biscuits

Of these badges, 14 are Chief Scouts' Bronze Awards – which is the highest award you can get in the Beavers. So, congratulations to Rohan Gardiner, Oliver Bowles, William Steedman Adam Clark, Louis Price, Maddie Webb, Sam Tregoning, Callum Tasch, Joe Halliday-Taylor, Sophie Bravery, Bodie Oliver, Samuel Young, Sam Wilson and Pierce Cowley. With such a high number of children achieving this badge this past year, they all should be praised on showing great commitment to their time in Scouting.

We have taken an active part in activities within the District. At the football competition, we came third over-all. We also attended the District Cross Country where Callum T came second, and we came joint first in the District Bowling Competition.

As this report is only up until March 2017 – I can't really tell you about what we were looking forward to then – and have of course, since done. You'll have to be here at next year's AGM for that! However, the highlights were attending Party in the Park in July, and having a night's camping at Hopehill Campsite in Kent.

I am extremely grateful to my leadership team who help give the Beaver Scouts a full and active programme. We are, however, always welcome to have new leaders. We operate a flexi-volunteering system so leaders are not committed every week unless they want to, and it spreads the workload. If anyone feels that they can give a little of their time to help us, please speak to me. It really is the case of the more leaders we have, the less work load it is for everyone.

A final thank you to all the parents – we put you on a rota to help out and you are always willing to do whatever is needed in the meeting.

A bit of advance notice – 2018 sees the return of Bazzaz – the best day ever that Surrey Scouts put on for Beavers across Surrey – 23rd June – put the date in your diaries now – your child will not want to miss out!

A final bit of housekeeping – we have a new Parent Rep – thank you to Nilam who has been our Parent Rep for the past year and a bit – and welcome on board to Jo Wright who has kindly agreed to take on this role.

Thank you

2. Cub Leader's Report – Fiona Bravery (given by Guy Simpson)

3rd Epsom Cubs still going strong with another good year. There is continued pressure on numbers with long waiting list. In April 2016 there was a steady 30 Cubs in the Pack with 15 on waiting list of Cubs age. By March 2017 this had risen to 35 Cubs in the Pack (peaked at 37 before camp) with places given to all Beavers and 8 external places within the year and we had 25 more on waiting list of Cubs age. We have to give a priority to Beavers and siblings. There is a good mix of girls and boys – about 12 girls. Beavers are progressing up to Cubs, with only one who has not. Cubs are mostly moving up to Scouts so the troop is growing very full.

Leaders are as follows:

- CSL –Richard Ascough (Rama)
- ACSL – Fiona Bravery (Chikai), James Ascough (Mang)
- Section Assistants – Guy Simpson (Hathi), Rick Price (Tabaqui)
- NEW Occasional Helper – Mark Bishop (Mysa) – also a parent
- Young Leaders (YLS) are: Andrea MacKenzie, Gracie Knight and later in year joined by Laura Luff, Amy Phelan and Ben Johnson

We spent lots of time outdoors and being active! Pond Dipping, Priest Hill Nature Reserve, Hiking on Epsom Downs, Wide Games, Headley Heath, Swimming, tried Caving and Bouldering. The Scout Association target is for 50% activities to be outdoors. We have achieved 14 out of 40 Cub meetings out of HQ (35%) plus more with outside activities/games/planning at HQ.

We celebrated Cubs100 – 100 years of Cub Scouting with the following activities. Jungle Book cinema, Activities in the Pack, history of Scouting, Visits from old GSL, London Zoo trip, Promise Party

We have looked around our World and Community: Celebrated Diwali, Played games from other countries, including our own Highland Games, Filled Rotary boxes for Eastern European children and attended St George's Day Event & Remembrance Parade and Church Parades.

We were creative and learned new Skills: building Hex Bugs, cooking pancakes, toasted marshmallows on our campfire, making Christmas owl decorations, directing Stop Frame animation videos, using semaphore and Morse code and learning Basic Emergency Aid

We joined in lots of District and County Activities. Our Cubs support these events really well.

- Football tournament (March 2016) were Cubs won the older age group football competition – they enjoyed taking the shield into school assembly
- 6 cubs attend a Go Canoeing event on the Thames
- Our Cub pack came first overall and our Group won the overall trophy in the District Swimming Gala in Feb 2017 -
- Daniel Simpson came first in the under 10s and James Southall third in the over 10 age group in the District Cross Country March 2016.
- Over 20 Cubs attended the District Night Hike in Oct 2016
- As well as District Emergency Aid courses , District Bowling and we attended SCRAM in May 2016 - the triannual County fun day for Surrey Cubs

Six Cubs were awarded the Cub Scout Silver Award. We awarded over 250 badges awarded including nearly 100 Challenge Award badges (hexagons) and many more Activity badges and Staged Activity badges.

We ran a Sixer & Secondar camp (May 2016) where 8 Cubs learned about leadership. We had a successful Summer camp (July 2016) with a 'Horrible Histories' theme at Walton Firs campsite with 21 Cubs attending.

OSM (Online Scout Manager) went live in February 2017 which has been a great success. It is an online system for Contact Details, Badge Records, Events and Programme and reduces admin for leaders and makes badge tracking much easier. Cubs & Parents can also see badge progress, Events and other details online anytime.

A big thanks to the support we get from parents, e.g. signing up Cubs for events, taking part in the parent rota and helping ad hoc when we need and sharing lifts to camps and events.

Cubs is still lots of fun with a great bunch of young people – here's to next year! So far since March 2017 the key highlights have been camp 2017, two new joiners, Fiona Bravery completing her training and achieving her wood beads and Mark Bishop starting his leader's training.

3. Scout Leader's Report – Wayne Smith

We have 34 Scouts in the Troop, down a couple from last year, but still a good number. We have successfully had 9 move on to the Explorer Unit and, over the last year 12 Cubs have joined and 3 from outside the movement. We are expecting another 20 coming up in the next year with only a few moving onto the Explorers. Due to the size of the Troop, we have had to decline several requests to join from outside the movement.

The Troop is still run by Richard, Peter, Wayne, Vic and John, all providing regular support when they are able to attend. Unfortunately, Ben Moody had to give up his Young Leader role due to his work and college commitments. We thank Ben for all the help and support he gave to the Troop and wish him well in his career. To fill the gap left by Ben as well as Matthew Tanton and Luke Giles who are running the Explorers, we have started up a parent rota and we thank all those who have helped out this year. We are continuing to run an active programme, which we could not do without their continued support.

Our programme over the last year has included:

Outdoors

We spent several evenings out and about: on a training hike, teaching the Scouts about map reading in practice, playing wide games at Headley Heath and Nonsuch Park (in the dark) and another helping the Downland Project pulling ragwort at Nork Park as part of the World Challenge Badge. The Scouts celebrated bonfire night by learning about different types of

fire and different ways to light a fire and, on another evening, cooked sausages in dough twists over fires. In the summer we joined the Group for the den building evening at Headley. Some of the Scouts went for a 'Go Canoeing' evening on the Thames.

The Scouts have had a number of different Wide Game activities and the older Scouts completed their Expedition Challenge by travelling to Reigate Caves and providing a report back.

For some activities we split the Troop, due to numbers, and took half the Troop around the Epsom town whilst the other half undertook Archery, reversing activities the following week. But for other activities, such as Adventure Golf, we took the entire Troop.

Indoors

We started the year with a Troop Forum to let the young people help develop the programme – 'Youth-shaped Scouting'. The Scouts have taken part in a number of Patrol Challenges, building self-propelled vehicles and a Masterchef challenge cooking hot dogs marked by the PLs. The Scout build carrot ocarinas, learnt about first aid, camp safety and hygiene.

In January we tried to break some Guinness World Records, such as "The Most sticky notes on the face in one minute" but we did not succeed. However we did try out some taskmaster activities, based on the popular TV programme on Dave. Activities such as making the best scrabble word for tinned spaghetti and estimating the number of sweets in a jar. We made home made trangias and took part in our Annual Chip Survey – 'The Plaice to Eat' is the place to go.

Badgework

The Scouts learnt a number of home skills for their Skills Challenge Badge and revised their camp skills, learning about camp safety, first aid and hygiene. The Patrols also had an opportunity to brush up their map reading skills to hopefully stop them getting lost (a problem at Summer Camp). In the light of the Grenfell disaster we spent some time thinking about Fire Safety, allowing the Scouts to undertake the Fire Safety Badge.

Camps

The PLs and APLs joined the Explorers and Cub Sixers and Seconders on a training camp at Boidierhurst in April. In the Autumn we took half the troop on a Canal Boat for a fun and different camp and in the Summer we camped at Walton Firs with the Beavers, Cubs and Explorers.

District Activities

We put in 3 teams to the Challenge Hike with one team coming 1st! 5 Scouts took part in the Cross County – as a result, the Troop came second overall! We also had a successful team in the Swimming Gala, coming second.

Unfortunately, the District 5-a-side football competition was cancelled due to low numbers – we were the only team to enter.

Altogether a very successful year for the Troop.

4. Explorer Leader's Report – Jo Danks / Matt Tanton

The Ashley Explorer unit have bonded together very well and are now well organised with planning their meetings each week. Different Explorers take responsibility for organising

that week's activity supervised by the leaders Matt Tanton and Luke Giles, or Jo Danks (AGSL) and Richard Ascough (GSL) when Matt and Luke are not available. Twelve Explorers regularly attend meetings each week with one or two other occasional members, such as young leaders.

We do however have a challenge with the buildings as there is a half hour overlap with the Cubs and the Scouts have grown in such numbers the Explorers now cram into the PL room at the back of the HQ or start their meetings outside.

Activities in the last year have included: Air Hop, running two evenings for the Cubs, one on International cooking and one on recycling, a chip survey, shooting at 7th Epsom, Wide Games, Adventure Golf and Desert Island Disks where they had to explain their favourite songs to the rest of the Group. On the Scouting front the Explorers held a camp at Boidier where they assisted round the site. They helped at the Cub Fun Day SCRAM in Hook Road Arena and they have undertaken map reading and firelighting skills.

A number of the Explorers are working their way through their Bronze Duke of Edinburgh's Award, part of their Platinum Award. This has resulted in Amy, Ben and Laura helping as Young Leaders in the Cub Pack. Other Explorers are completing their Service element outside the Scout Group. In September we were sorry to see Rhianna Jones, Amy Harrison and Chloe Morris leave the Group as they start their university education. We wish them all the best. However in addition to the 3 Explorers mentioned above and Andrea MacKenzie who continues to help the Cubs, Hannah Southall has now joined the Beavers from outside the Group to help as a Young Leader.

The Explorers are looking forward to continuing the challenging and fun Scouting journey.

5. Group Scout Leader's Report – Richard Ascough

3rd Epsom continues to be a fantastic Scout Group supported by a brilliant group of leaders. Our Group is still growing with 105 young people in January 2017. This compares with only 55 in 2012 and I would like to thank all our leaders for their dedication and enthusiasm that continues to make 3rd Epsom such a successful Group. I am impressed and thankful for the parents who step up, sometimes at short notice, to help at weekly programme meetings in Beavers, Cubs and Scouts, however we are always looking for and are grateful for more help however small.

In the last year the leaders have continued with their training to ensure that they provide a secure, safe and stimulating environment of our Scouts to help them achieve their potential in today's world. Congratulations to Jo Danks on completing her Wood Badge as AGSL and Louise Prime on completing her Wood Badge as ABSL. In addition Fiona Bravery has completed her Wood Badge training as ACSL and is waiting for the paperwork to be signed off by County. As section assistants, Guy Simpson, Rick Price and John Savidge have also completed all their training. All leaders have up-to-date safety, safe guarding and first aid qualifications and the Executive Committee have also completed all their training on the responsibilities of being a charity trustee.

Last year I reported that we just setup a closed Facebook Group for all sections. This has been exceptionally useful to keep parents (and the older Explorers) informed of any programme changes and also allowed us to share photographs, etc. We have also

subscribed to Online Scout Manager to allow our programme to be shared electronically and this enables parents to sign up children to various events, activities and camps. The online badge feature has also proved popular with parents and children able to see their steady progression through the badges and towards the Chief Scout Award for that section.

We always endeavour to provide varied and exciting programmes for our members which we hope gives them many skills to take with them into their future lives. We are very delighted that this year two of our Explorers have had successes outside of the Group. Seb Jowett was one of only 20 Scouts and Explorers from across the UK, selected to attend a weekend in the Lake District with Scout ambassadors, Steve Backshall and Helen Glover. Whilst there he enjoyed various challenges, slept out in shelters and experienced some traditional Lake District weather. Ella Danks has recently been selected to be a member of the Surrey part of the UK contingent to the World Scout Jamboree in West Virginia in 2019. There were 49 applicants from Epsom & Ewell District and only 10 Scouts and Explorers were successful. We are very proud of both of their achievements.

6. HQ Committee Report –Pete Danks

The Committee are responsible for running all aspects of the HQ, and over the last year this has included certain aspects for The Forge as the Executive Committee work towards taking over the lease from District. This includes maintaining the buildings, ensuring our utility bills are on the best deals possible and all our legal requirements are met for such things as fire safety checks and insurance. The cost to cover most of the maintenance for the HQ is funded through hiring the premises out.

The current committee members are Paul Moody as Chairman and myself, Peter Danks as secretary, Richard Ascough on behalf of the Scouts and Ann Turnbull and Jackie Huitson on behalf of the Brownies, as well as Gill Jowett as our treasurer (supported by David Steele) and Sharon Hempshall and Claire Poyntz as our booking secretaries.

Ferndale Nursery has been one of our regular hirers for over twenty years; however the business has now been wound up creating a gap in our income as well as an opportunity for new hirers to utilise the available sessions during each weekday morning. In the last year we have had new bookings from Surbiton Karate, Tennis Tots, Perfect Pilates, Moo Music, and Ready Steady Go Kids. Our other regular users are Ambition Dance, Nam Yang and Epsom Players and the Treasurers report will provide an overview of our total income and outgoings.

In the last year the following works have been undertaken: -

2 working parties supported by many of you where we have: -

- Weeded and cut back the trees and bushes
- Cleaned all the windows
- Repaired the cupboard doors
- Replaced some of the internal signage
- Plaster-boarded the chair store ceiling
- Replaced the convex mirror in the car park

Additionally two fences have been replaced to both the left of The Forge and to the right of the rear car park

The old Ferndale shed has been relocated and a new shed erected to the side of The Forge to store the lawnmower, fire wood and other equipment

We are now exploring the following work over the coming year; -

- A further working party next Saturday 18th November, between 12.30 and 3.00 – please do try and come for an hour or two with some gardening tools or a paint brush to help
- The old Ferndale Room, will have new flooring and electrics, and will be painted. It will then be used as a storage room for the scout group
- The old chair store, now known as the Pit Room (as it used to have a car pit in it!) is also having new flooring and electrics, and the rear wall and ceiling is being plastered and painted. This room will then be hired out to Ambition Dance to generate extra income
- Once The Forge lease has been transferred across and a new extended lease agreed for both the hall and The Forge, we will be able to apply for various grants, so may be in a position to refit and decorate the toilets

Thank you to the committee for their continued hard work, help and support over the last year. Feedback is always welcome on any aspect of the HQ to improve the facilities.

7. Group Treasurer's Report – David Steele

Introduction

There are 2 sets of accounts detailed in the handout:-

- The Hall accounts which cover the running of the hall.
- The Group Scout accounts which cover the managing of the individual sections: Beavers, Cubs, Scouts/Explorers and Group.

The accounts presented cover the 12 month period from 1st April 2016 to 31st March 2017 and have been audited and signed off by Helen Jesson, a qualified accountant.

Hall Accounts

The left hand side shows the income and expenditure during the year. The previous year figures are shown for comparison.

Hall Income is primarily provided through the hiring out of the hall.

Last year we had 4 regular hirers: Ferndale Nursery, Ambition Dance, Epsom Players and Nam Yang. As Pete mentioned in his report, after 21 years association with us, Ferndale Nursery closed in December last year which explains the significant reduction compared to 2016. The 'lost' income from Ferndale was compensated by increased income from Ambition Dancing and the huge growth in the individual hall bookings so the total income from letting the hall (just under £16000) was only marginally less than in 2016.

The other new source of income this year is the Capital Fund. This is money transferred from the main Group account to the HQ account every term and is effectively a levy calculated based on the total number of beavers/cubs and scouts at £5 per head. We are running at about 100 in total so that's £500 per term.

The purpose of the levy is to build up a cash reserve to fund future capital projects. The Brownies also contribute to the Capital Fund on a similar basis. Our numbers are much higher than theirs which explains the difference in the amounts. There was also a one-off donation from Lloyds Bank of £550 – Pete was responsible for obtaining that.

Total income for 2017 was £18,328.51 as shown.

Hall expenses are similar to those of a normal household: Electricity, Gas, Water, Rent, Insurance etc.

No significant differences from last year. I show at the bottom a breakdown of the Building & Refurbishment. The only significant item last year was the new fencing.

Total expenses last year were £12,393.68 giving us an overall surplus over the financial year of £5,934.83.

The right hand side shows the Hall Balance Sheet (Assets and Liabilities) at the end of the year (31st March 2017).

The current account balance £17,093.71 is a healthy increase over the previous year.

Prepayments represent monies for Rent and Insurance which we pay in advance to cover services provided in the next financial year.

Debtors are monies owed to us at year end but not yet received. (eg Hall Hire fees, District Electricity Usage Costs).

Liabilities are monies owed by us at year end but not yet paid. (eg Gas, Electricity and Hall Cleaning Costs) or monies received prior to year end for advance hall bookings in the following financial year. (ie from April 1st 2017 on).

The Net Assets value (£19,499.69) represents the total valuation at the end of the year.

Scout Group Accounts

The accounts are broken down for each section; Group, Scouts, Cubs and Beavers and summarised under the Total column. The 2016 Total values are shown for comparison.

Income for Scouts, Cubs and Beavers is via subscriptions collected over the 3 terms. The current subs are £35, £32 and £30 respectively paid each term. Sub income is higher than 2016 primarily because of the subs increase.

Group's prime source of income is via the Group Levy paid by Scouts, Cubs and Beavers. This is a charge of £17 per Beaver, Cub or Scout calculated at the end of every term for each section and transferred into the Group account.

This money is provided to cover costs that are not section specific: purchase of camp equipment, Training, Uniform, Badges and Capitation Fees.

This year we introduced the HQ Levy which is a charge of £5 per head paid each term and transferred into Group. This totalled £1,500. The HQ Levy also appears in Expenditure (also £1500) as this is the money transferred across from Group to the HQ account.

The £20 Joining Fees are also paid into Group to cover the initial costs of providing the starter kit.

Group also gets the Gift aid money claimed back each year from the Inland Revenue. This allows us to get back 25% of all Gift aided income from Subscriptions and Joining fees.

Currently 94% of all our subscriptions and joining fees are gift aided.

Group are responsible for organising the various camps and this year generated a profit of just under £260. The purpose is not necessarily to make a profit but to be pretty well self-funding. Major achievement by Richard given the amounts spent to come in pretty close to budget.

The total income for the year was up about £1,400 primarily because of increased subs and reduction in Camp profit compared with 2016.

The only expense for Scouts, Cubs and Beavers is the cost of activities plus some uniform and badges costs.

All other costs are covered by Group.

The Annual Capitation Fee is an annual charge paid to the UK Scouts organisation calculated based on head count. It accounts for over 45% of our subscription income!

Equipment purchased included Hike Tents, Explorer flag and flag pole.

The Total Surplus for the year was £2,033. Some small losses in Scouts and Cubs but nothing to give any concern.

The Balance Sheet shows the status of the current accounts for each section plus details of monies owed or due at the end of the financial year on 31st March 2017.

Current accounts total £14,946.30 across the various bank accounts.

A deposit of £100 paid in advance by Group for April Camp and Scoutabout.

Some monies owed between different sections.

Advance Camp Receipts for April Camp (£600) and Scoutabout (£205).

Total valuation of £14,241.30.

Approval of accounts – David Prime proposed & Louise Prime seconded the Accounts & there was a show of hands for approval.

E. 3rd Epsom Scout Executive positions

GSL Richard announced the following members will be **standing down** : Group Chair Person – Catherine Luff, Group Executive Secretary – Caroline De Ville and HQ Committee Chair – Paul Moody. He thanked them for all the time and effort they have contributed to 3rd Epsom:

Richard handed over a thank you gift to Catherine and told the AGM how she has been Chair for 5 ½ years during which time the Group has grown significantly from 53 in March

2012 to today with 112 young people. He also had a thank you gift for Paul Moody who has been on the Committee for 11 years.

Richard as GSL nominated the **Group Chair Person** Caroline De Ville - who has stepped up from role as Secretary which she has done for 3 years.

The Group Treasurer, David Steele, has agreed to continue in his role and was re-elected as officer. He was proposed by Guy Simpson and Louise Prime seconded the proposal. Richard thanked David for keeping 3rd Epsom's accounts healthy and ship shape.

A volunteer is being sought for the role of **Group Executive Secretary** after Caroline De Ville stepped down. Richard explained that he is discussions with a parent about possibly taking on the role of Executive Secretary; but will confirm this at a later date.

There was confirmation from section Leaders (Beaver Scout, Cub Scout, Scout & Explorer Leaders) to sit on the Executive Committee as **ex-officio members**

- Beavers - Judith Sitford & Louise Prime
- Cubs - Fiona Bravery
- Scouts - Wayne Smith & Peter Sitford

Noted that the GSL (Richard Ascough), AGSL (Jo Danks) and the Sponsoring Authority (Nick Parish) are automatically ex- officio members.

- At the AGM we are also allowed to elect members to the Exec Committee as **Trustees of the Scout Group** and Guy Simpson was proposed by David Prime and seconded by Louise Prime.

No persons were nominated by the Group Scout Leader at this time and no Co-opted Members were required at this time.

Helen Jessen was appointed as **Independent Auditor** for 2017/18

At 3rd Epsom we like to receive regular feedback from the parents of each section. This is provided by **parent representatives** to the Exec Committee. The following parents have agreed to take on this role:

- Explorer Parent Representative – Catherine Luff
- Scout Parent Representative - Lisa Jalland
- Cub Parent Representative –Nilam Gardiner
- Beaver Parent Representative – Jo Wright

F. Guest speaker John Jordan, District Commissioner

Richard Ascough GSL introduced John Jordan as the District Commissioner who looks after all Beavers, Cubs, Scouts in Epsom and Ewell district.

John Jordan thanked 3rd Epsom for inviting him to another good evening. He thanked us for the fish and chips again and commented how our annual chip survey was the first he had

heard of and now is repeated elsewhere in other packs. He shared another idea from other Scout groups was a bush tucker type trial - to discover that our Scouts were already doing this.

After having listened to all the reports he was pleased to hear that again it has been another successful year.

He recalled a story about the 100 years of Cubs celebration which 3rd Epsom took part in; where Chris Grayling balanced a book on his head in a posture game in front of the cubs and the mayor played a ukulele. He also laughed about how the football competition was not cancelled as the Beavers and Cubs did go ahead, but he thought that the 3rd Epsom Scouts had frightened off the opposition.

As a former Explorer Scout (Venture Scout) leader he was delighted to hear the success of the Explorer group at 3rd Epsom.

He congratulated us on benefiting from 954% take up on gift aid, which he feels is the best percentage he has heard in the district. He agreed that many other groups agreed that this made the difference between being in the red and the black.

He thanked Judith Sifford for taking on the long vacant post of Assistant District Commissioner (ADC) for Beavers which is a key post. She organised a fantastic Party in the Park day in July this year and is prepared Bazazz for next year.

Jamboree selection process was tough with 48 applicants for 10 places. All assessors involved came from outside the District so they were unbiased. It was incredibly competitive and included an interview with two assessors where 3 scored 49 out of 50 points, others who scored 43 points weren't even in the top 10. 7 out of the 10 places went to girls. All 3rd Epsom candidates did exceedingly well but one was chosen - Ella Danks. She will be a fantastic representative of 3rd Epsom, the District but also Scouting in the UK. The successful candidates have met already and have got to know each other. Now everyone has got to think about the fundraising.

Finally he thanked the parents who have shown up to the AGM and it shows the level of support that 3rd Epsom receives.

G. Presentation of Awards

John Jordan presented Wood Badges to Jo Danks (AGSL), Louise Prime (ABSL) and Richard Ascough (GSL).

John Jordan presented Long Service Awards to Vic Young (10 years), Judith Sifford (15 years) and Pete Danks (25 years).

H. Any Other Business

No other business arose

I. Close of meeting

Chair Catherine Luff thanked everyone for their contributions to this year's AGM and to the committee members for their work over the last year, as well as those elected onto the committee today.

She said "The Beavers, Cubs, Scouts and Explorers enjoy what must be the widest range of activities provided by any out of school club – and it's all done by the most committed and enthusiastic volunteers you will come across! No wonder numbers have increased again this year and the waiting list continues to grow."

"I think the committee would agree that the help of the parents and carers at 3rd Epsom is invaluable, we are very grateful for your assistance with running the weekly activities and joining the scouts on camp - you play a vital role but there are always opportunities to become involved so if you are interested please speak to any of us who would be glad to tell you more."

"Speaking as a parent I would like to take the opportunity to thank, in particular, the leaders and regular assistants who give so much of their time and effort to make Scouting top of the weekly activities for our children."

Vote of thanks

Scrutineer's Report to the Trustees of the 3rd Epsom Scouts Group

I report on the accounts of the Group for the year ended 31st March 2017.

Respective Responsibilities of the Treasurer and Scrutineer

As the Group's trustees, you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility, without carrying out an audit or independent examination to scrutinise the accounts and report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the Group's constitution, I have scrutinised the records and the accounts as set out in the Consolidated Accounts.

Scrutineer's Statement

In my opinion, the accounts are in accordance with the records produced to me and comply with the constitution.

Name: Helen Jesson

Address: Linden Lodge
Chalk Lane
Ashted
KT21 1DJ

Signed: 

Date: 3 Oct 17

3rd Epsom Scouts HQ Account for Year Ending 31st March 2017

	2017	2016	2017	2016
	£	£	£	£
Income				
Lettings				
Ferndale Nursery	4056.00	6923.00	Loyds C/A	17093.71
Ambition Dancing	7631.00	6307.75	Prepayments	1355.20
Epsom Players	1028.51	1380.00	Debtors	2391.84
Nam Yang	1008.00	833.00	Total Assets	20840.75
J C Davidge	39.00	39.00	Less Liabilities	1341.06
Indiv Hall Hires	2171.00	587.25	Net Assets	19499.69
Capital Fund				
3rd Epsom	1500.00		Represented by:	
Brownies	345.00		Valuation as at 01Apr2016	13564.86
Donations	550.00		Excess of Income over Expenditure	3622.46
	18328.51	16070.00	Valuation as at 31Mar2017	13564.86

	2017	2016
	£	£
Expenditure		
Water	269.83	235.59
Electricity	763.88	805.33
Gas	1111.01	1332.27
Rent	800.00	800.00
Insurance	977.97	980.75
Cleaning Expenses	3612.00	3447.00
Building & Refurbishment	4347.72	4465.14
Music Licenses	460.78	381.46
G Stott Retirement Present	50.49	
	12393.68	12447.54
Excess of Income over Expenditure	5934.83	3622.46

	2017	2016
	£	£
Building & Refurbishment Breakdown		
Fencing	2413.50	
Equipment	314.99	
Annual Gas Service	125.00	
Annual Fire Appliance Service	507.13	
General Repairs & Maintenance	987.10	
	4347.72	

	2017	2016
	£	£
3. Liabilities		
Advance Hall Booking	200.00	243.75
Gas	129.80	590.94
Electricity	40.98	31.72
Cleaning	456.00	321.00
Hall Maintenance		76.41
Forge Net Rent	514.28	
	1341.06	1263.82

	2017	2016
	£	£
4. Capital Fund Valuation		
Capital Fund Value at 01Apr2016	0.00	
Capital Fund Income in Year	2395.00	
Capital Fund Value at 31Mar2017	2395.00	

Date: 3 Oct 17

Walter J

Helen Jesson - Scrutineer

David Steele

David Steele - Treasurer

3RD EPSOM (ST MARTINS) SCOUT GROUP

BALANCE SHEET AS AT 31 MARCH 2017

	GROUP	SCOUT TROOP	DOWNLAND CUBS	BEAVERS	APRIL 2017 TOTAL	APRIL 2016 TOTAL
ASSETS						
Current Account	9,693.69	1,652.25	2,262.98	1,337.38	14,946.30	12,027.55
Plus: Prepaid Camp Deposit	100.00				100.00	468.00
Subs owed by Group	(310.00)	214.50	76.50	19.00		
Activity Money Owed by Group	(241.50)	(26.00)	199.00	68.50		53.00
Camp Money owed by Group	(10.00)	10.00				
	(805.00)				(805.00)	(341.00)
Less: Advance Camp Receipts						
Cinema Tickets & Refunds	40.00			(40.00)		
Joining Fees						
Total Assets	<u>8,467.19</u>	<u>1,850.75</u>	<u>2,538.48</u>	<u>1,384.88</u>	<u>14,241.30</u>	<u>12,207.55</u>
REPRESENTED BY						
Surplus (Deficit) Brought Forward	6,673.54	1,884.67	2,603.93	1,045.41	12,207.55	8,818.37
Surplus (Deficit) for 12 months ended 31 March 2016	<u>1,793.65</u>	<u>(33.92)</u>	<u>(65.45)</u>	<u>339.47</u>	<u>2,033.75</u>	<u>3,389.18</u>
Total	<u>8,467.19</u>	<u>1,850.75</u>	<u>2,538.48</u>	<u>1,384.88</u>	<u>14,241.30</u>	<u>12,207.55</u>



David Steele - Treasurer 3rd Epsom Scouts

Date:

3rd October 2017

Auditor's Report

In my opinion the statements above and attached are a correct summary of the financial transactions of the Scout Group, and of their assets and liabilities, as shown by the books and vouchers presented to me.



Helen Jesson - Scrutineer

Date:

3 Oct 17

3RD EPSOM (ST MARTINS) SCOUT GROUP

INCOME AND EXPENDITURE ACCOUNT FOR 12 MONTHS ENDING 31 MARCH 2017

	GROUP	SCOUT TROOP	DOWNLAND CUBS	BEAVERS	2017 TOTAL	2016 TOTAL
<u>INCOME</u>						
Subscriptions	560.00	4,477.00	3,069.50	2,235.00	9,781.50	7,441.50
Joining Fees	5,100.00	(2,244.00)	(1,649.00)	(1,207.00)	560.00	505.00
Group Levy	1,500.00	(660.00)	(485.00)	(355.00)	0.00	0.00
HQ Levy	1,732.84				1,732.84	1,210.14
HMRC Giftaid	51.35				51.35	1,703.24
Summer Camps Profit	209.09				209.09	285.83
Other Camps (May/Family Day)	196.30				196.30	
Donations						
Total Income	<u>9,349.58</u>	<u>1,573.00</u>	<u>935.50</u>	<u>673.00</u>	<u>12,531.08</u>	<u>11,145.71</u>

EXPENDITURE

Capitation Fees	4,419.50	4,419.50
HQ Levy	1,500.00	1,500.00
Equipment	742.55	742.55
Activities	387.17	2,834.79
Uniform/Badges	472.96	966.74
Training	33.75	0.00
Sundry	7,555.93	10,497.33
Total Expenditure	<u>1,793.65</u>	<u>2,033.75</u>
(Shortfall) Excess of Income Over Expenditure	<u>(33.92)</u>	<u>(65.45)</u>
		<u>339.47</u>



 Date: 03 October 2017

David Steele - Treasurer 3rd Epsom Scouts

Scrutineer's Report

In my opinion the statements above and attached are a correct summary of the financial transactions of the Scout Group, and of their assets and liabilities, as shown by the books and vouchers presented to me.



 Date: 3 Oct 17

Helen Jasson - Scrutineer